

HOPKINTON SCHOOL DISTRICT

204 Maple Street
Contoocook, NH 03229
(603) 746-5186

INVITATION TO BID

Bids for the lease/purchase of a school bus will be accepted by Michelle Clark at the Hopkinton School District Office at 204 Maple Street, Contoocook, NH 03229 until, but not later than, **2:00 p.m. July 11, 2011.**

Hopkinton School District reserves the right to accept or reject any alternate bid price submitted as part of this bid for any reason, without recourse by any bidder, if such action is deemed to be in the best interest of the Hopkinton School District; and to award the contract to any bidder on any basis which the District, in its sole discretion, deems to be in the best interests of the District.

School Bus General Specifications

1. The specifications that follow are minimum basic requirements; any deviations must be properly identified. Only the Hopkinton School District and its representatives will determine if a product substitution is equal to, or exceeds, bid specifications. For this reason, bidders are discouraged from describing any deviation simply as "equal" or "exceeds" the described requirements; instead, are strongly encouraged to fully explain such deviations on a separate sheet of paper and submit this with their bid. Failure to do so will result in rejections of the bid and/or product for non-compliance.
2. Bus shall be new 2011 or newer model year
3. Transport a minimum of 10 passengers and a maximum of 16 passengers
4. Wheelchair lift and area for wheelchair in rear of bus
5. Equipped with all standard school bus signs, lights, warning arms and safety equipment
6. Bus to be electronic key shut down
7. Bus to be equipped with vinyl seats
8. Equipped with drop down chains
9. Diesel powered engine
10. Bus to be lettered (centered on each side) with 5" letters: "Hopkinton School District"
11. Must meet all New Hampshire School Bus Transportation Rules, all New Hampshire School Bus Transportation Statutes Annotated, (RSA 189:6-RSA266:62), and Federal Motor Carrier Safety Regulations
12. In addition to federal regulations, bus shall have "3M" diamond grade vinyl installed as follows:

- a) At 8" "School Bus" letters on front and rear roof cap
 - b) 2" wide strip full length of body both sides at floor line
 - c) Framing rear of vehicle 1 3/4" strip top and bottom, 2" strip vertically at right and left sides
13. Bus to be equipped with reflective electric stop arm
14. Bus to be equipped with 16 unit first aid kit and body fluid kit
15. Rust proofing & Sealing: Bus shall be undercoated, application shall be in accordance with the procedure recommended by the manufacturer to satisfy 1,000 hour salt spray requirement. All plywood EDGES to be treated with a sealant to retard water penetration. 5/8 Plywood floor shall be anchored with screws. All plywood joints and perimeter of plywood floor to be sealed with an ACRYL-R coating/sealant. All perimeter joints between finished floor and interior walls shall be sealed.
16. Bid proposal to include all warranty information and costs for extended coverages available. Minimum requirements are:
- Entire chassis (except tires and brakes) shall be covered by three year/36,000 miles, 100% parts and labor.
 - Engine – 3 years/unlimited mileage, 100% parts and labor.
 - Body – For a period of five (5) years/100,000 miles, whichever occurs first from date of delivery to the original user, warranty shall cover:
 - Body shell (those components welded or riveted together forming floor, side walls, roof, front and rear sections) to be free from defects in structural integrity (i.e. breakage or cracking) including rust-through.
 - Interior and exterior paint adhesion to the body shell (those structural components forming side walls, roof, front and rear sections) and manufacturer installed bumpers. The finished surface will be free of dirt, runs and other imperfections.
 - School bus seat frames and barrier frames to be free from defects in structural integrity (i.e. breakage or cracking).
17. Manuals and Catalogs (1 set)
- A **FACTORY** manual for chassis, body, drive train and auxiliary equipment complete with all supplements.
 - Maintenance and inspection schedule incorporating the required maintenance and inspection basis of the vehicle and its subsystems.
 - Detailed description and specifications of the frame structure, roof structure, side sheathing, inside panels, with particular reference to material used.

Each Unit shall have:

- Operator's manual for vehicle and all add on equipment.
- Line setting ticket for chassis and body.
- Warranty papers for chassis, body, lift mechanism, rust proofing and any other additional equipment.
- Parts manual for the complete vehicle as built, with accurate part numbers
- Drawing showing wiring schematics of auxiliary circuits as built.

18. Guaranteed delivery date of August 31, 2011. Guaranteed delivery date means the bus will be at the destination no later than the date noted. Should delivery not occur as promised, the Hopkinton School District could levy liquidated damages of up to \$100.00 per day for each calendar day that exceeds the promised delivery date. It is very important that the bidder give an absolute delivery date.
19. **Specific Body and Chassis Instructions**
Transmission – 4-speed automatic with overdrive
Brakes – Four wheel anti-lock brakes
Wipers – Intermittent
Heating – Standard heating and defrosting system
Radio – AM/FM
Full Instrumentation
Power steering
Drivers Seat – High back
Windows – All windows to be tinted
20. Bus will be purchased by District and ARRA Funds.
21. Bids should include the option of enclosed overhead storage compartments

Specifications

Proposals must be in writing, not faxed, and clearly specify all pertinent vehicle information.

Delivery

School bus shall be available for delivery no later than August 31, 2011.